

**Oklahoma Gas & Electric  
COVID-19 Update Letter #4**

06/19/2020

Dear Supplier:

OG&E remains focused on the health and well-being of its members, suppliers, and customers and continues to take precautions to help minimize the spread of COVID-19. This Update #4 contains information about self-screening changes that will go into effect on Monday, June 22nd. Please make sure you are sharing this information with your teams and ensuring compliance as we go forward.

- Beginning June 22<sup>nd</sup>, all service centers will go to 100% self-screening and some changes will happen as a result. The only facilities that will have screeners in place are Metro Service, General Service Center (GSE), Sooner Power Plant, Muskogee Power Plant, Corporate Headquarters, and Leadership Square. So what does this mean?
  - All contractors should take their own temperature before arriving at an OG&E facility. We ask each of your team members to take their temperature at home or at your respective facility first thing in the morning. If the temperature is 100.4 or greater, they should not enter any OG&E facility. There will be a screening station on the dock for contractors to self-screen if they forget to screen; however, this should be used on a RARE occasion. Please make sure you are having your teams take their temperature before arriving at an OG&E site.
  - You will also be required to complete a screening questionnaire prior to arriving at an OG&E facility. Below is a QR Code that can be used to access the questionnaire. This can be scanned with your phone by accessing the camera and it should automatically open the link to the questionnaire.



- The questionnaire may also be accessed by opening this link: <https://bit.ly/ogescreeen> in a browser.
- There is a question to input the person's email address in the questionnaire and they will receive an email confirming they completed the self-screen questionnaire.
- Everyone must screen at least 1x/day. After the first screening, they are not required to screen each time they enter an OG&E facility on that same day.

- Please make your teams aware that a daily audit will compare the names of people who entered an OG&E facility (Including just entering the gate) against people who completed the OG&E questionnaire. If we find people who have not completed the questionnaire but entered the facility, they will be non-compliant and additional actions will be taken as needed.
- Also, a friendly reminder that EVERY PERSON who enters through the gate must scan their badge. If you have two people in a vehicle, both people MUST scan their badges.

I know this is a lot of information but please make sure you are sharing this information with your teams and ensuring their compliance as we move forward. Please let me know if you have any questions.

Should you need additional information or have any other questions or concerns, please contact your OG&E point of contact for assistance or send an email to [supplier@OGE.com](mailto:supplier@OGE.com).

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